



EMPLOYMENT APPLICATION

Director, Administrative Assistant, Teacher, Teacher Aide

MISSION STATEMENT

Redeemer Day School is a ministry of Redeemer Presbyterian Church, P.C.A. The Program is committed both in and out of the classroom to directing the development of students and enables them to translate the experience they receive here into Christian living. We use a hands-on, age-appropriate, Bible-based curriculum to encourage children to explore God's world. We believe that all aspects of our lives are to be lived to the glory of God under the Lordship of Jesus Christ and strive to instill this truth in our children.

**REDEEMER DAY SCHOOL
7820 Silverado Trail
McKinney, Texas 75070
972-529-1502**

Name: _____

Date: _____ **Position Desired:** _____

Applicants are considered for employment without regard to color, sex, national or ethnic origin.

APPLICATION

I. PERSONAL DATA

Full Name _____
Last First Middle Maiden

Address _____
Street

City State Zip Code

Phone: Home () _____ Cell () _____ Work () _____

Email address: _____ Date Available: _____

Are you a U.S. citizen? Yes No

Please list any other names that you may be known as or have used: _____

On a separate sheet of paper, please list any additional addresses where you have lived anytime during the past five years.

II. CHRISTIAN FAITH

Are you a "born again" believer? Yes No (initial _____)

Do you believe the Bible to be the inspired, infallible, Word of God, the final authority in all matters of faith, truth and conduct? Yes No (initial _____)

III. CHURCH AFFILIATION

Name of present church _____

How long have you been a member? _____

Pastor's Name _____ Denomination _____

Address _____

Telephone Number _____ Are you active in your church _____ If yes,
in what capacity? _____

IV. POSITION DESIRED

Have you already signed a contract for next year with any other institution? YES () NO ()

- RDS Director
- Assistant to the Director
- Teacher or Classroom Aide

V. PROFESSIONAL QUALIFICATIONS

Please have a transcript forwarded to Redeemer Day School from all issuing institutions.

Degree _____ Date Received _____

Issuing Institution _____ State _____

Major _____ Minor _____

Degree _____ Date Received _____

Issuing Institution _____ State _____

Major _____ Minor _____

Degree _____ Date Received _____

Issuing Institution _____ State _____

Major _____ Minor _____

Clubs involved in or Honors and Awards Received _____

Do you hold a valid State Teaching Certificate? YES () NO ()

If yes, what type and State? _____

Do you hold a current ACSI certificate? YES () NO ()

If yes, what type? _____

Do you hold a current ACCS certificate? YES () NO ()

If yes, what type? _____

Total years of teaching experience: Public _____ Private _____

VI. EMPLOYMENT HISTORY

List all jobs, activities and other experience including volunteer work, part-time employment while in school and self-employment in the last 10 years starting with the most recent. Please start with your current employer and work backwards. If you need additional space, please include another sheet of paper.

Employer _____ Position _____
Address _____
Dates of Employment _____ Reason for Leaving _____
Supervisor's Name _____ Phone Number _____

Employer _____ Position _____
Address _____
Dates of Employment _____ Reason for Leaving _____
Supervisor's Name _____ Phone Number _____

Employer _____ Position _____
Address _____
Dates of Employment _____ Reason for Leaving _____
Supervisor's Name _____ Phone Number _____

Employer _____ Position _____
Address _____
Dates of Employment _____ Reason for Leaving _____
Supervisor's Name _____ Phone Number _____

Have you ever worked under a different name for any of the employers you have listed? If so, what was the name or names? _____

VII. PROFESSIONAL REFERENCES

Please do not list family members as references

1. Name _____ Title _____
School/Business _____ Telephone Number _____
Address _____

2. Name _____ Title _____
School/Business _____ Telephone Number _____
Address _____

3. Name _____ Title _____
School/Business _____ Telephone Number _____
Address _____

VIII. ABILITY TO PERFORM ESSENTIAL JOB FUNCTIONS

Is there any reason why you might not be able to perform the duties and responsibilities of the position for which you are applying? **YES** () **NO** ()

If yes, please explain. _____

If you answered yes to the above question, is there anything that the school can do to reasonably accommodate your needs so that you would be qualified to perform the duties and responsibilities of this position?

If you are offered a position, will you be able to verify that you are legally permitted to be employed in the United States? **YES** () **NO** ()

IX. CHRISTIAN SCHOOL PREPARATION

Have you had any courses in Christian Philosophy of Education? If so, where and when? _____

Have you had other courses giving specific training for biblical worldview integration? _____

Comments:

Without reservations, except as noted above in my comments, I affirm my commitment to the relational, doctrinal, personal, professional, and academic expectations as presented above. In the future, if I come to disagree with or cannot support any of these positions, I will immediately discuss it with the headmaster of Redeemer Day School.

Signature _____

Date _____

QUESTIONS

If applying for the director or assistant director position please answer the following questions separately and enclose with your completed application. If you are applying for a teacher position please be prepared to answer the following questions if you are interviewed.

1. Who do you feel is the author of the Bible?
2. In your understanding, who are God, Jesus and the Holy Spirit?
3. How does a person gain salvation?
4. Why do you desire employment at Redeemer Day School?
5. Please explain how you would make your leadership distinctively Christian?
6. What is your philosophy of discipline and classroom management?
7. We live in a pluralistic society with many conflicting beliefs and values. As an administrator of teachers you may be asked specific questions about controversial issues by the staff. Your answers will come from your personal convictions. We need to know the view of those that would be Christian role models for our staff and children.

Please share your personal convictions as a Christian toward: tobacco, illegal drugs, sex outside of marriage, divorce and remarriage, abortion and homosexuality. Please be specific.

8. Please write out your personal testimony.

APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that Redeemer Day School does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or disability.

I hereby certify that the facts set forth in this application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand that I will be paid and receive benefits only through the day of release.

I authorize Redeemer Day School to thoroughly investigate references, work records, evaluations, education and other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports and other information related to my life and employment, without giving me prior notice of such disclosure.

I waive the right to ever personally view any references given to Redeemer Day School.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

Name of Applicant (please print)

Date

Signature

PLEASE RETURN THIS APPLICATION WITH THE FOLLOWING DOCUMENTS TO:

**REDEEMER PRESBYTERIAN CHURCH
Attention: Redeemer Day School Board
7820 Silverado Trail
McKinney, Texas 75070**